



## 2017 – 2018 Continuing Approval Review Report

### Introduction





**Next Steps**

The EPP will submit evidence to TEA that deficiencies in these areas have been corrected on or before 9/1/2019:

- Require the date that the candidate is uploaded into ECOS to correspond exactly to the date on the formal offer of admission. [19 TAC §227.17(b)-(e)]
- Ensure that all observation documents include a start and end time noting a minimum of 45 minutes for each formal observation conducted by the field supervisor.
- To ensure continuity in record keeping and other related processes, consider creating a procedure manual documenting EPP processes.

**“I have reviewed the EPP Report and agree that all required corrections will be made on or before September 1, 2019”.**

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Signature of Legal Authority Date

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Printed Name of Legal Authority Date