

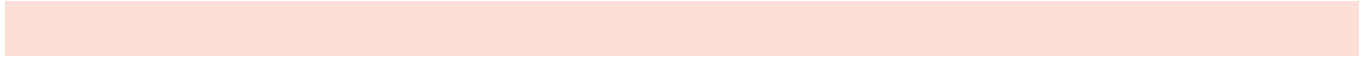
# 2022–2023 Continuing Approval Review Report Lone Star Colleges

## INTRODUCTION

Texas Education Agency (TEA) Director Ayers

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Following are the areas where LSC exceeds requirements in TAC





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Evidence/Information about EPP performance over time was not located on the EPP website or on any application or orientation materials that were transparently available to applicants.

6. LSC has published information about the effect of supply and demand forces on the educator workforce in Texas. [19 TAC §227.1(c)(3)(A)]
7. LSC has published a complaints process that provides a link to the TEA complaints process. [19 TAC §228.70(b)]

### CORRECTIVE ACTION REQUIRED (SEE COMPLIANCE PLAN)

The EPP must publish the required information in a location transparent to applicants and/or candidates (as applicable) by September 12, 2023:

1. 19 TAC §227.1(b) Notifications: Required Background Check. Update language on the website or other place such as the admission application that is transparently available to applicants so they know they must pass a background check prior to employment as an educator and prior to clinical teaching, if that is applicable.
2. 19 TAC §227.1(c) Notifications: EPP and Program Information. Update language on the website or other place such as the admission application that is transparently available to applicants about the performance over time of the Lone Star College EPP for the past five years.
3. 19 TAC §227.1(d) Notifications: Preliminary Criminal History Evaluation. Update language on website or other place such as the admission application that is transparently available to applicants and candidates so they know that a criminal history may make them ineligible for certification and that they have a right to request, at any time, a Preliminary Criminal History evaluation from TEA. It is strongly recommended to provide a link to the PCHE information on the TEA website.

### FORMAL & CONTINGENCY ADMISSION (COMPONENT 2)

Records for candidates and related records in the Educator Certification Online System (ECOS) were reviewed to verify the EPP has implemented a formal and/or contingency admission process as required in 19 TAC §227.17 and/or §227.15. Following are the findings:

### FINDINGS

1. Applicants who were admitted into the EPP had met admission requirements. [19 TAC §227.17(a) or §227.15(a)(1)(2)]
2. The formal written offer of admission was consistently found in candidate records. [19 TAC §227.17(b) & (c) or §227.15(a)(3)(4)]
3. Applicants were consistently required to accept the offer of admission in writing. [19 TAC §227.17(c) or §227.15(a)(4)]
4. The formal date of admission was consistently included in the written offer of admission. [19 TAC §227.17(d) or §227.15(b)]
5. The ECOS audit trail revealed LSC has not consistently created candidate admission records in the ECOS within the







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### CORRECTIVE ACTION REQUIRED (SEE COMPLIANCE PLAN)

The EPP must revise coursework to include instruction in the missing curriculum areas to meet requirements.



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### CORRECTIVE ACTION REQUIRED (SEE COMPLIANCE PLAN)

The EPP must revise the structure and activities required in preservice coursework to ensure candidates complete preservice requirements and demonstrate proficiency in the identified pedagogical areas prior to authorizing the supervised clinical experience as required by 19 TAC §228.35(b) and §228.35(e)(1) by September 12, 2023:

1. 19 TAC §228.35(e)(1)(A) FBE: Interactive Hours: Update the FBE requirements and/or documentation process to capture evidence of at least 15 hours of interactive FBE. Retain the documentation in candidates' records per the records retention requirement in 19 TAC §228.40.
2. 19 TAC §228.35(b)(2) Preservice Requirements: Coursework: Review and revise pre-service coursework and training to ensure candidates receive instruction in the required topics and are able to demonstrate proficiency in the topics prior to clinical teaching or internship, with particular attention on data driven practices, and including performance assessments where applicable.

### SUPERVISED CLINICAL EXPERIENCE (COMPONENT 4)

Syllabi, degree plans and documentation in records of candidates including placement documents, logs, observation records, mentor agreements, and training materials were reviewed.

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3. 19 TAC §228.35(1) Training Mentors and Cooperating Teachers Update the training provided to cooperating teachers and mentors to include research-based training in coaching and mentoring teacher candidates.
4. 19 TAC §228.2(14), §228.2(26) Training Mentors & Cooperating Teachers Update the process for training cooperating teachers and mentors so that training is provided within the first 3 weeks of assignment to candidates. Capture the evidence to be retained in each candidate's record per the records retention requirement in 19 TAC §228.40.
5. 19 TAC §228.2(18) Field Supervisor Qualifications Update the process for assigning field supervisors to include verification they meet the qualification requirements. Retain evidence of field supervisor qualifications in EPP records per the records retention requirement in 19 TAC §228.40.
6. 19 TAC §228.35(6) Field Supervisor Training

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### CORRECTIVE ACTION REQUIRED (SEE COMPLIANCE PLAN)

The EPP must revise the structure and requirements in the supervised clinical experiences to ensure the staff collaborate with the campus personnel and candidate as needed to support candidate success in the supervised clinical experience as required by 19 TAC §228.35(g) by September 12, 2023:

1. 19 TAC §228.35(e)(2)(B)(vii) & (viii) Notification of Certificate Deactivation: Update a current document or process to notify candidates and campus or district personnel of the requirements for certificate deactivation, should that become necessary, that is provided before the candidate begins the internship. Retain evidence in each candidate's record per the records retention requirement in 19 TAC §228.40.

### CERTIFICATION COMPONENT 8)

Records for ten candidates, including transcripts, degree plans, and completed benchmark documents, and data reported in ECOS, were considered as evidence of EPP compliance with certification requirements [19 TAC §230.11 & §30.13]. Following are the findings:

### FINDINGS

1. Candidates who were recommended for certification consistently met the degree required for the certificate sought [19 TAC §230.11, §230.36(b)(1), & §230.37(b)(1)]
2. There was sufficient evidence that the EPP consistently ensured candidates had completed all requirements prior to recommendation for the certificate sought. [19 TAC §230.11, §230.36, & §230.37]
3. Candidates consistently met the English language proficiency requirement prior to being recommended by LSC for certification. [19 TAC §30.11(b)(5)]
4. Candidates were consistently recommended by LSC for certification in areas in which they were prepared by the EPP. [19 TAC §228.35(e)(2)(B), §228.36, §228.37, §230.11, & §230.13]

### CORRECTIVE ACTION REQUIRED (SEE COMPLIANCE PLAN)

None

### INTEGRITY OF DATA SUBMISSION COMPONENT 9)

Admission data, enrollment data, and observation data reported in the ECOS were compared with the related data retained in records of ten candidates. Following are the findings:

### FINDINGS

1. Candidates were not consistently identified as enrolled in the subject area and grade band in which one or more certificates were issued. [19 TAC §229.3]

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Evidence: There were discrepancies found in enrollment records on the Final Records List for three of the ten candidates.

2. Admission data were not consistently reported accurately as compared with information from the Texas Higher Education Assessment (THEA) and the Texas Higher Education Assessment (THEA) results for the 2022–2023 academic year.

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